Supervisor Jenkins called the meeting to order at 7:00 p.m.

The Town Clerk called the roll.

## **Town Board Members Present**

Robert J. Vittengl, Jr. Councilman
Bob Prendergast Councilman
Gina LeClair Councilwoman
Todd Kusnierz Councilman
Preston Jenkins Supervisor

## **Town Board Members Absent**

None

Also Present: Jeanne Fleury, Town Clerk; Malcolm O'Hara, Attorney for the Town; Steve Gram, Recreation Director; Paul Joseph, Highway Superintendent; Duane Miller, Assistant Building Inspector/Code Enforcement Officer; Town Residents: Elizabeth Lanfear, Bernie Dehues, III, Midge Duxbury, Ed Tracy

Supervisor Jenkins led the Pledge of Allegiance.

Supervisor Jenkins welcomed everyone to the meeting and asked everyone to turn off or silence all electronic devices.

## **MINUTES**

The following minutes were prepared and distributed to the Town Board in advance of the meeting for their review, comment, correction and approval:

October 16th, October 18th and October 23rd

## MINUTES – OCTOBER 16, 2012 – REGULAR TOWN BOARD MEETING

Correction: Page  $465 - 2^{nd}$  Paragraph  $-1^{st}$  Line – Change the word "repair" to "replacement"

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to approve the minutes of October 16th as corrected.

Councilwoman LeClair Yes
Councilman Kusnierz Abstain
Councilman Vittengl Yes
Councilman Prendergast Yes
Supervisor Jenkins Yes

## MINUTES - OCTOBER 18, 2012 - TOWN BOARD WORKSHOP - CEMETERIES

No comments or corrections.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to approve the minutes of October 18<sup>th</sup> as prepared.

Roll call vote resulted as follows:

Councilman Kusnierz Abstain

Councilman Vittengl Yes
Councilman Prendergast Yes
Councilwoman LeClair Yes
Supervisor Jenkins Yes

## MINUTES - OCTOBER 23, 2012 - TOWN BOARD BUDGET WORKSHOP

No comments or corrections.

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl to approve the minutes of October  $23^{rd}$  as prepared.

Roll call vote resulted as follows:

Councilman Vittengl Yes
Councilman Prendergast Abstain
Councilwoman LeClair Yes
Councilman Kusnierz Abstain
Supervisor Jenkins Yes

Councilman Kusnierz stated that he abstained from the vote, because he was 10 minutes late for the meeting.

## FUTURE WORKSHOPS AND MEETINGS SCHEDULED

A Public Hearing on the 2013 Preliminary Town Budget was scheduled for November 8, 2012 at 7:00 p.m. in the Town Office Building.

Supervisor Jenkins said he wanted to set a workshop on the budget. The Town Clerk asked if he planned to hold the workshop before the Public Hearing and Supervisor Jenkins replied no. Supervisor Jenkins suggested November 15th. He said they could adopt the budget afterwards. He said there are a couple of issues the Town Board needs to finalize. Councilman Kusnierz asked why they were holding a Public Hearing before a Budget Workshop. The Town Clerk also stated that the Public Hearing on the Budget had to be closed no later than November 15th so the Town Board would have to close the Public Hearing that night also. Supervisor Jenkins stated that last year the board held the Public Hearing on November 9th and the board made changes to the budget and adopted it the same night. Councilman Kusnierz said right, but he thought a Public Hearing was just scheduled a week before a workshop on the Budget. Supervisor Jenkins said he was correct. Supervisor Jenkins said the people can tell us what they want and the board can make changes after the Public Hearing. Councilman Kusnierz stated that usually a Public Hearing is held on the amended budget. The Town Clerk advised that the budget can only be changed a certain amount by law after the Public Hearing. Supervisor Jenkins stated that any changes would be reductions. The Town Clerk suggested they make it a meeting on the 15th rather than a workshop so the board can close the Public Hearing on the budget, because by law they have to close it by the 15th. Supervisor Jenkins said okay.

## 15 MINUTE PUBLIC COMMENT PERIOD

Midge Duxbury who resides at 24 Woodlawn Avenue asked the board what the status was on the removal of what remains of the Caputo house located at 15 Woodlawn Avenue that burned down about 1 ½ years ago.

Supervisor Jenkins stated that something was going to happen very soon. There is a contract of sale on the property, but he doesn't know when the closing will take place. He said that tomorrow he was going to get three quotes for an asbestos survey. The person who purchases the property may take one of the quotes and get the work done themselves. If there is a delay in the closing and it takes too long then we will go ahead and do it.

A resident present with Mrs. Duxbury stated that the board passed a resolution stating that it was going to be taken down in 30 days no matter what.

Supervisor Jenkins said there aren't many people who do asbestos surveys. He just got a third name of a person to send an RFP to.

Mrs. Duxbury stated that it is going on two years since the house burned down. Every time she comes to a meeting it takes another 30 days.

Supervisor Jenkins stated that the Town can't demolish the building until the Town is assured there isn't any asbestos there.

## **ADOPT ELECTED OFFICALS SALARIES FOR 2013**

Supervisor Jenkins stated that the proposed salaries for elected officials include a 2% raise. He said he and the Town Board hasn't taken a raise since 2003.

Councilman Prendergast stated that he wasn't at the meeting when salaries were discussed and he assumes that the board members were at a consensus that this is the direction the board wanted to take.

Councilwoman LeClair said there wasn't a lot of discussion on this.

Supervisor Jenkins stated that a 2% raise was being given to all employees across the board and said there wasn't much discussion on this. He asked if somebody wanted to make a motion or change something.

Councilman Prendergast asked the board members if they wanted to give themselves a raise.

Supervisor Jenkins replied they don't have to. He would support the Town Justices, Town Clerk and Highway Superintendent getting a raise.

Councilman Prendergast stated that many years ago increases to elected officials were halted for a time under the former Supervisor for budget reasons. Then the elected officials got an increase in salary and the problem that they ran into back then was that because there was such a length of time without an increase the jump seemed substantial. The thought process then was that instead of putting themselves in that position again they would take small increases rather than waiting a few years and getting a large increase. He said that is the position we are in now except it is a small increase.

Supervisor Jenkins stated that the board went through a couple of years of cutting taxes substantially and keeping salaries rather low. He thought maybe it was time to change that and the board could take a raise or not, he could go either way.

Councilman Prendergast stated that we started looking at increases, because this past year we had an upturn in revenues and we are almost back to where we were a few years ago. If it wasn't for the increased revenues then this probably wouldn't even be on the agenda. He stated that just because we have one good year doesn't mean we will have another good year next year. So he suggested that the board members and Supervisor wait another year before taking a raise and take care of everybody else. He said they could take a look at it again next year. Maybe next year there will be another downturn. Maybe if they see a trend then maybe they could look at it again. He was in full agreement with the Supervisor that the Town Justices, Town Clerk and Highway Superintendent should get a raise.

Supervisor Jenkins asked Councilman Prendergast if he wanted to make a motion.

Councilman Prendergast made a motion to establish the salaries of elected officials for the 2013 Budget Year as follows:

Supervisor \$45,978.00

Councilpeople 4 @ \$11,016.00 each Town Justices 2 @ \$25,934.00 each

Town Clerk \$40,998.00 Highway Superintendent \$51,439.00

Councilwoman LeClair seconded the motion.

Roll call vote resulted as follows:

Councilman Prendergast Yes
Councilwoman LeClair Yes
Councilman Kusnierz No
Councilman Vittengl Yes
Supervisor Jenkins Yes

Councilman Kusnierz stated that he voted no, because his personal feeling is that these are elected positions and he has a strong belief that when you run for office you run to serve the people. The salaries have been adequate for some time. He does not support any increase in the elected official's payroll. He has heard arguments that these are careers and he doesn't think that is why you run for elected office, for a career. You seek those positions to serve the people. He said raises aren't necessary for anybody under these economic conditions. Just this week he received a stack of resumes (referring to the resumes for the part-time water meter reader position). He said people are unemployed out there and the unemployment rate is high. He said he would rather that any increase in these salaries be given to the lower paid employees.

# RESOLUTION TO RETURN SALES TAX MONEY TO SARATOGA COUNTY TO BE APPLIED AGAINST COUNTY TAX

Supervisor Jenkins stated that when sales tax revenue went down back in 2005 through 2007 we cut back the amount we sent back to the county. He was recommending this year to go back to sending \$800,000.00 back to the county of sales tax revenue to be applied against the county tax rate to lower the taxes for the people in the town out-side the village. Our sales revenue for this year is going to be about \$2,850,000.00.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing \$800,000.00 of the Town of Moreau's share of sales tax revenue to be returned to Saratoga County and applied as a credit against the 2013 County Real Property Tax Levy.

Roll call vote resulted as follows:

Councilwoman LeClair Yes
Councilman Kusnierz Yes
Councilman Vittengl Yes
Councilman Prendergast Yes
Supervisor Jenkins Yes

Councilman Kusnierz said he has been advocating for years for the board to send \$800,000.00 back to the county and hasn't been successful so he is happy the board has agreed to send this amount of money back to the county.

## HIGHWAY DEPARTMENT REQUESTS

Paul Joseph, Highway Superintendent, sent an e-mail to the Supervisor indicating that approximately 20 tons of #2 stone at \$8.00 per ton and approximately 400 tons of rubble at \$6.20 per ton for an estimated total of \$2,640.00 needs to be purchased for use around the footings and under the flooring of the new municipal complex that is under construction. Paul Joseph recommended a not to exceed number of \$3,000.00 for this purchase.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the purchase of 20 tons plus or minus of #2 stone at \$8.00 per ton and 400 tons plus or minus of rubble at \$6.20 per ton for a total not to exceed \$3,000.00.

Roll call vote resulted as follows:

Councilman Kusnierz Yes
Councilman Vittengl Yes
Councilman Prendergast Yes
Councilwoman LeClair Yes
Supervisor Jenkins Yes

The two concrete pads at the new highway garage need to be cut so that when the rain runs off the roof it does not splatter on the concrete pads creating an ice issue and then rock salt will have to be applied and that will eat the concrete away. Paul Joseph stated that the dew alone soaks the pads. TMG submitted a quote to do this in the amount of \$754.00.

Councilman Kusnierz stated that we just spent taxpayer's dollars to build the highway garage and now we are cutting into the concrete pads. He said that is what we pay experts for. He said he can't agree to this.

Supervisor Jenkins stated that extending the roof was an option in the plans in order to avoid build up of snow against the building.

Councilman Kusnierz asked why the highway department can't do this work.

Paul Joseph replied that the pads are 12 inches think and he doesn't even know how TMG is going to do it without cracking the pads. The pads exceed the pitch of the roof by one foot.

Councilman Vittengl asked if a 2 foot or 3 foot knee wall could be built to keep the rainwater from splashing back.

Paul Joseph said he thought the cost to build the knee wall would exceed the cost to cut the pads.

Supervisor Jenkins stated that they would give this some more consideration and table it until the next meeting.

Paul Joseph submitted a request to sell used highway department equipment on Auctions International. The equipment he wants to sell is as follows:

1947 Side Broom 1973 Equipment Flatbed Trailer 1970 Mack Fire Truck 1972 International Truck-Chipper Truck Mower off the Heston Tractor

Councilman Vittengl asked if the equipment would have a minimum bid.

Paul Joseph replied that it could.

Councilman Kusnierz stated that the law says that the board has to accept or reject bids. He asked if on the auction site it could be noted that the board has to accept the bid before the equipment can be sold.

Paul Joseph said he thought this was on the auction site already.

Supervisor Jenkins said the board could approve one of the bids received.

A request was received from the highway superintendent to purchase two front steering tires for truck #17. He obtained the following quotes:

 Adirondack Tire
 \$1,067.72

 Warren Tire
 \$1,098.62

 Rouse Tire
 \$1,067.72

This purchase would be paid for out of account DB5130.492 that had a balance of \$19,395.57 as of 10/1/12.

The highway superintendent recommends purchasing the tires from Adirondack Tire as they will issue a credit for casings to be applied to our next purchase.

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl authorizing the purchase of two front steering tires for truck #17 from Adirondack Tire at a cost not to exceed \$1,067.72.

## Roll call vote resulted as follows:

Councilman Vittengl Yes
Councilman Prendergast Yes
Councilwoman LeClair Yes
Councilman Kusnierz Yes
Supervisor Jenkins Yes

A request was received from the highway superintendent to purchase rock salt from American Rock Salt under County Contract #12-PWS-10R in the amount of \$60,000.00. This purchase would be paid for out of account DB5142.490 that had a balance of \$104,076.74 as of 10/3/12.

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast authorizing the purchase of rock salt from American Rock Salt under County Contract #12-PWS-10R at a cost not to exceed \$60,000.00.

#### Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

The highway superintendent submitted a request to purchase gasoline from G. A. Bove in the amount of \$5,000.00 under County Contract #PC64747. This purchase would be made out of account DB5142.460 that had a balance of \$31,291.86 as of \$10/18/12.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the purchase of gasoline from G. A. Bove under County Contract #PC64747 at a cost not to exceed \$5,000.00.

#### Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

The highway superintendent submitted a memo to the Town Board advising that he was going to advertise and go out to bid for the purchase of winter sand.

The board members did not voice any objection to this.

The highway superintendent submitted a memo to the Town Board advising that he was going to move up Chris Abrams to the position of Working Foreman to replace Tim Butler who retired on 10/12/2012. He said that Chris has been with the highway department since June of 2007 and he has proven himself very capable in all aspects of this position. The working foreman position is listed in the CSEA contract and has been budgeted for in his labor account.

A motion was made by Councilwoman LeClair and seconded by Councilman Kusnierz authorizing Chris Abrams to advance to the position of Working Foreman in the highway department.

## Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

Paul Joseph asked if any information has been found yet on Old Route 197.

Supervisor Jenkins advised that the Town Clerk pulled the minutes on it and copied the board. It is still listed as a town road. He hates to fix it when it is nothing but a driveway now really. He would like to abandon the road.

Councilman Vittengl and Councilwoman LeClair concurred with Supervisor Jenkins.

Councilman Prendergast stated that the town has been maintaining it for over 10 years so we own it and he suggested that the board direct Attorney Buettner and/or Attorney O'Hara to proceed with the abandonment process.

Supervisor Jenkins stated that there is excavation work that needs to be done on the Town's Route 197 property where the new municipal center is being built. The excavation work is for a driveway to the building. The highway department staff is too busy to do the work. Supervisor Jenkins asked the board if they had any objections to RFP's being sent out for the excavation work. No objections were raised. Supervisor Jenkins stated that the engineer said it should cost less than \$15,000.00.

Councilwoman LeClair wondered if it would cost less to have the highway personnel do the work on weekends and get paid overtime.

Councilman Kusnierz said he wouldn't support that.

Paul Joseph stated that there is a lot of dirt to move.

Supervisor Jenkins stated that RFP's would go out and when three prices are received he will call the board members and get verbal approval to accept one and the board could then ratify the approval at the next meeting. There were no objections from the board members.

## RECREATION DEPARTMENT

The recreation director submitted a request to purchase 35 tons of rubble stone and 35 tons of blacktop under county contract. The stone and blacktop would be used to create a parking area, walkway and wheelchair pad in the recreation park.

Per the information supplied by the recreation director, the county contract price is \$6.43 per ton for stone and \$55.00 per ton for blacktop

The purchase would be paid for out of account HP7180.2 that had a balance of \$39,355.95.

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl authorizing the purchase of 35 tons of rubble stone and 35 tons of blacktop under county contract at a cost not to exceed \$2,150.00.

#### Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

Councilwoman LeClair stated that she and Councilman Vittengl have been getting prices for a new truck for the recreation department and a new snow blower. She stated that the board could discuss it on November 8<sup>th</sup> at the Public Hearing on the 2013 Preliminary Budget.

## RESOLUTION TO ELIMINATE POSITION OF FULL-TIME RECREATION DIRECTOR EFFECTIVE 12/31/12

A resolution to eliminate the position of full-time recreation director effective 12/31/12 was read by the Town Clerk.

A motion was made by Councilwoman LeClair and seconded by Councilman Kusnierz to adopt the following resolution:

## RESOLUTION TOWN BOARD TOWN OF MOREAU

SUBJECT: RESOLUTION ABOLISHING POSITION OF DIRECTOR OF TOWN RECREATION PROGRAMS AND MAINTENANCE

The Town Board of the Town of Moreau duly convened at a regular meeting on October 30, 2012, does hereby resolve as follows:

Section 1: For reasons of economy and efficiency, the position of Director of Town Recreation

Programs and Maintenance be and the same hereby is abolished, effective December

31, 2012.

Section 2: The Town Supervisor of the Town of Moreau is authorized, empowered and directed

to provide to the employee affected the necessary notices regarding cancellation of employee benefits and the COBRA notice for extending health insurance coverage

and any other required notification.

#### Roll call vote resulted as follows:

Councilwoman LeClair Yes
Councilman Kusnierz Yes
Councilman Vittengl Yes
Councilman Prendergast Yes

Supervisor Jenkins Yes

## WATER DEPARTMENT REQUESTS

None

## TRANSFER STATION – PROPANE HEATER REPLACEMENT

The propane heater at the transfer station was red flagged by Farrell Oil on September 20<sup>th</sup> as unsafe and needs to be replaced. Quotes were obtained as follows:

Paul White \$162.00 Blower Kit

\$675.00 Heater

Glens Falls Plumbing & Heating No Quote

Sam Corhouse Declined Appointment

Billington \$1,200.00

It was noted by Councilwoman LeClair that the building at the transfer station is so small the blower unit may not be needed.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing Paul White to replace the propane heater at the transfer station at a cost not to exceed \$837.00.

Roll call vote resulted as follows:

Councilman Kusnierz Yes
Councilman Vittengl Yes
Councilman Prendergast Yes
Councilwoman LeClair Yes
Supervisor Jenkins Yes

## **CEMETERY RULES & REGULATIONS**

Brief discussion followed on the cemetery rules and regulations in place.

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl to revise the cemetery rules and regulations to read as follows:

## RULES AND REGULATIONS GOVERNING CEMETERIES MAINTAINED BY THE TOWN OF MOREAU

All affairs of cemeteries maintained by the Town of Moreau are managed and governed by the Moreau Town Board in furtherance of Article 17 of the Town Law of the State of New York.

All lots in cemeteries maintained by the Town of Moreau shall not be used for any other purposes except as a burial place for deceased human beings.

Interments in lots are restricted to those entitled to burial therein. A permit must be obtained from the

Town of Moreau prior to the interment taking place.

Lot owners are prohibited from allowing interments to be made on their lots for compensation.

Notification of the transfer of any lot must be given to the Town Clerk.

Lot owners are required to notify the Town Clerk of any change of address and all required notices will be sent to the last known address of each lot owner.

The Town of Moreau is the designated caretaker of Town maintained cemeteries.

All burials shall be in accordance with State Law.

The Town of Moreau Town Board reserves the right to:

Remove all flowers, wreaths, or other decorations from lots as soon as they become unsightly.

Remove, after due notice to the lot owner, any embellishment (s) on the lot, effigy, or inscription which is unsightly or dangerous.

Restrict the planting of shrubs and trees and to remove any shrub or tree deemed dangerous to the public, or any shrub over 3 feet tall that might endanger the public or the cemetery grounds.

Placing of glass blocks or vases as receptacles for flowers, either artificial or grown on graves or plots is prohibited.

These rules and regulations may be amended and/or added by resolution of the Town Board of the Town of Moreau by majority vote.

#### Roll call vote resulted as follows:

Councilman Vittengl Yes
Councilman Prendergast No
Councilwoman LeClair Yes
Councilman Kusnierz Yes
Supervisor Jenkins Yes

Supervisor Jenkins thanked Steve Gram for his years of service to the town in his capacity as recreation director.

## 15 MINUTE PUBLIC COMMENT PERIOD

None

## **COMMITTEE REPORTS**

Councilwoman LeClair stated that on Veteran's Day, November  $12^{th}$ , the Town Offices are closed. The transfer station employees are willing to work that day if the board wants them to. It was the consensus of the board members that they wanted the transfer station open that day and the employees to work.

The employees at the transfer station also said they would work the Friday after Thanksgiving and it was the consensus of the board members that they wanted the transfer station open that day too and the employees to work.

Councilwoman LeClair stated that she was going to meet with the EPA tomorrow regarding information on ownership of the remnant sites at the site of the proposed riverfront park.

Councilwoman LeClair reported that she was gathering responses from gardeners of the community gardens in the recreation park and she would copy the board members on them.

## **SUPERVISOR'S ITEMS**

Supervisor Jenkins asked the board members to adopt a resolution authorizing him to become a member of the Historic Hudson-Hoosick Rivers Partnership.

A motion was made by Councilman Kusnierz and seconded by Councilwoman LeClair to adopt the following resolution:

WHEREAS, Article 42 of the New York State Environmental Conservation Law establishes the Historic Hudson-Hoosic Rivers Partnership, formerly the Historic Saratoga-Washington on the Hudson Partnership, as a body corporate and public and invites the Supervisor of the Town of Moreau to become a member of the Partnership, and

WHEREAS, the local legislative body of the Town of Moreau finds that participation in the Partnership with other municipalities in Saratoga, Washington and Rensselaer Counties with regard to matters of common interest including management of historic, natural, scenic, and recreational resources and economic development will be in the public interest of the Town of Moreau, and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Moreau hereby resolves that the Supervisor of the Town of Moreau is hereby authorized to become a member of the Historic Hudson-Hoosick Rivers Partnership.

## Roll call vote resulted as follows:

Yes
Yes
Yes
Yes
Yes
Y

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl to adjourn the meeting to executive session at 8:10~p.m. to discuss the employment history/performance of a particular unnamed employee(s), discuss issues involving an unnamed contractor, contract negotiations with an unnamed party, and CSEA contract negotiations.

#### Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

The Town Clerk did not sit in on the executive session.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to adjourn the executive session and re-open the regular meeting at 8:44 p.m.

#### Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes

Councilman Kusnierz Yes Supervisor Jenkins Yes

No action was taken in the executive session.

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast to terminate Tom Davis from the position of Dog Control Officer for the Town of Moreau.

## Roll call vote resulted as follows:

Councilman Vittengl Yes
Councilman Prendergast Yes
Councilwoman LeClair Yes
Councilman Kusnierz Yes
Supervisor Jenkins Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to adjourn the regular meeting at 8:46 p.m.

## Roll call vote resulted as follows:

Councilman Vittengl Yes
Councilman Prendergast Yes
Councilwoman LeClair Yes
Councilman Kusnierz Yes
Supervisor Jenkins Yes

Meeting adjourned.

Respectfully submitted,

Jeanne Fleury Town Clerk